

December 14, 2020

Wat Lao Buddhavong
3043 Catlett Road
Catlett, VA 20119

TO: Wat Lao Buddhavong Board of Directors.

REF: Members requesting access to WLB corporate records

I have been appointed by Wat Lao Buddhavong Congregation members from the Washington Metro area to represent their interest. As members of Wat Lao Buddhavong, we are requesting access to WLB corporate records during normal business operating hours. Below is a list of corporate records, we want access to.

Financial records

1. 2012 to 2020, income and expense report. (WLB ONLY), with full disclosure.
2. 2012 and 2017 Loan applications, loan terms and conditions and use of loan proceeds, and/or loan agreements, such as payment terms between WLB and Wat Lao Buddhagaya, and itemized expenses related to WLB property improvements.
3. Financial Audit records from 2009 to 2019, if any.
4. Expenses related to current lawsuit against 7 named defendants.
5. Breakdown of WLB program expenses (less depreciation) listing each program by category from 2009 to 2020.
6. 2003 to 2019 Cost of financing such as loan interest payments, cost of borrowing (origination fee, appraisal fee etc) and loan principal payoff, include line of credit loans, auto loans and any other loan taken out by WLB entity.

Meeting minutes and corporate documentation

1. Describe book Keeping and/or accounting method of procedure that is consistent to GAAP, including petty cash accounting.
2. Provide any meeting minute(s) and board resolutions from 2012, include documentation describing how loan proceeds are divided between Wat Lao Buddhavong and Wat Lao Buddhagaya, and use of funds.

3. Provide Articles of Incorporation, Original Articles of Incorporation and amended article of incorporation in 2006, and meeting minutes associated to amending the original articles of incorporation.
4. Provide Annual meeting minutes and board election for 2003, 2006, and 2012 to 2020 – include meeting minutes that show board nomination, election, and/or seat appointment, and voting records by the General Assembly to elect board of directors.
5. Provide Bylaws, adopted bylaws from 2003, and amended bylaws from 2006. Provide documentation that describes the reasons to remove: (1) 6 board seats that belong to the General Assembly, (2) members voting rights, and (3) general assembly voting rights. Provide documentation and meeting minutes that shows voting records of members and General Assembly.
6. Provide 2019 -2020 meeting minutes and board resolutions.
7. Provide meeting minutes where the Board discussed and agreed to issue NO trespass orders
8. Provide name of interpreter or translator and/or name of company that provided interpretation and translation services to Ven. Abbot Bounmy Kittithammavanno from 2003 to 2019.

Please respond within one week of receiving this letter so that we may coordinate and schedule on site visits. We will bear the cost associated to copying documents or you can email soft copy of documents to me and I will distribute to members listed below.

Sincerely,



Bounchanh Senthavong, member since 1993
Appointed Representative of WLB members

Wat Lao Buddhavong members (old and young):

- Elder 1: Mrs. Phousavady Phommachanh, member since 1981
- Elder 2: Mr. Khamphouth Phanthavong, member since 1981
- Elder 3: Mrs. Bounmy Phanthavong, member since 1981
- Elder 4: Mr. Sing Bourommavong, member since 1981
- Elder 5: Mr. Saly Chittavoravong, member since 1981
- Elder 6: Mr. Thongchanh Bouom, member since 1981
- Elder 7: Mrs. Khankap Vongphrachanh, member since 1981
- Elder 8: Mr. Somphone Sayasithsena, member since 1981
- Elder 9: Mrs. Bouakhay Sayasithsena, member since 1981
- Elder 10: Mr. Vath Phimmakaysone, member since 1981
- Elder 11: Mrs. Phanh Phimmakaysone, member since 1981
- Elder 12: Mr. Chamrath Phongsavanh, member since 1981
- Elder 13: Mr. Vee Vannaseng, member since 1981
- Elder 14: Mr. Thong Phouminh, member since 1981
- Elder 15: Mrs. Out Voravong, member since 1981
- Elder 16: Mrs. Wine Keomanivong, member since 1981

Elder 17: Mrs. Bouala Phimphanh, member since 1981
Elder 18: Dr. Kayasith Rattavongkot, member since 1982
Elder 19: Mr. Lee Inthavong Inthavong, member since 1983
Elder 20: Mrs. Bouaphanh Inthavong, member since 1983
Elder 21: Mr. Singkham Inthavong, member since 1983
Elder 22: Mr. Nou Keomany, member since 1983
Elder 23: Mrs. Nang Keomany, member since 1983
Elder 24: Mr. Sithong Peter Bounxoy, member since 1983
Elder 25: Mr. Newman Xayakasone, member since 1983
Elder 26: Mr. Paul Vongboupha, member since 1983
Elder 27: Ms. Manosay Chanthavong, member since 1983
Elder 28: Mr. Oudom Khamvongsa, member since 1983
Elder 29: Mr. Sisongkham Southivongnorajh, member since 1983
Elder 30: Mrs. Boualaphanh Southivongnorajh, member since 1983
Elder 31: Mr. Bouaphanh Vannavong, member since 1983
Elder 32: Mrs. Veune Vannavong, member since 1983
Elder 33: Mr. Leum Patinnasone, member since 1983
Elder 34: Mr. Bounsou Mounkhaty, member since 1986
Elder 35: Mrs. Siphoum Mounkhaty, member since 1986
Elder 36: Mrs. Bounlay Sinpaseuth, member since 1986
Elder 37: Mr. Siphouane Keovongphet, member since 1988
Elder 38: Mr. Thavone Amnatvong, member since 1992
Elder 39: Mr. Bounthom Chokbengboun, member since 1995
Elder 40: Mr. Inhouane Senthavong, member since 1996
Elder 41: Mrs. Sytha Bourommavong, member since 2020

42: Ms. Vaneta Sisoutho, member since 1981
43: Mr. Phokham Souvannavong, member since 1983
44: Mrs. Vannalack Souvannavong, member since 1983
45: Mr. Phothong Souvannavong, member since 1983
46: Mrs. Chansouda Souvannavong, member since 1983
47: Mr. Nalong Sengmany, member since 1983
48: Mrs. Khamtanh Sengmany, member since 1983
49: Mr. Sengchanh Thavone, member since 1983
50: Mr. Bounkhong Nouennady, member since 1986
51: Mrs. Vilayvanh Nouennady, member since 1986
52: Mr. Inpanh Visoutsri, member since 1990
53: Mrs. Vilayvone Visoutsri, member since 1990
54: Mr. Phayvanh Douangmany, member since 1990
54: Mrs. Sipaphay Douangmany, member since 2000